

The Montgomery County Tax Assessor's Office is seeking a qualified candidate for the role of Chief Appraiser. Job applications and resumes can be hand delivered to 303 South Richardson Street, mailed to P.O. Box 156, Mount Vernon, GA 30445 or emailed to mpmoore4131@gmail.com. For additional questions, Call Michael Moore at 912-583-4131.

Montgomery County Chief Appraiser (Appraiser III)

Job Description: Successful candidate will be a certified level III appraiser and work the provisions of O.C.G.A, Title 48, Chapter 5, Department of Revenue Rules, and Regulations; the Appraiser Procedures Manual, and the Montgomery County Board of Assessors Policies.

Candidates must possess and maintain a minimum Appraiser III certification. Candidates must also possess and maintain the following:

- A valid Georgia Driver's License.
- Have at least four (4) years of managerial/supervisory experience in an assessors' office.
- The capability to handle job responsibilities, including, but not limited to, field work and data collection and entry.
- Computer skills, specifically WinGap.
- Strong interpersonal skills and the ability to relate to all county staff, taxpayers, and the general public.
- A full understanding of all aspects of the appraisal process.

Benefits: Benefits include paid holidays, annual leave, sick leave, and health insurance.

Salary Range: Dependent upon experience.

Application Deadline: Employment applications can be found on the main page of the County's website by clicking on the link to Forms and Applications. Applications will be accepted until the position is filled.